



**Sir P. T. Sarvajani College of Science (Autonomous)
Athwalines, Surat**

Semester - II



Sir P. T. Sarvajani College of Science (Autonomous)
Athwalines, Surat

ADVANCED COMMUNICATION SKILLS IN ENGLISH - II

FOR B.SC. SEMESTER II

B.SC. SEM 2 : TEXT : *Communication Skills in English (OB)*

Course Code	
Course Title	Advanced Communication Skills in English -II
Credit	2
Teaching per Week	2 hours
Minimum weeks per Semester	15(including class work, examination, preparation, holidays etc.)
Effective From	Nov 2024
Purpose of Course	To promote personal, social and professional communications effectively.
Program Specific Outcomes	PSO 1: Demonstrate proficiency in English language skills, including reading, writing, listening, and speaking, at an advanced level suitable for academic and professional contexts. PSO 2: Apply critical thinking skills to analyze and evaluate complex ideas and perspectives presented in Literary passages of English literature. PSO: 3 Communicate effectively in both written and oral formats, adapting style and tone to suit different audiences and purposes. PSO 4: Explore career pathways and opportunities that leverage English language and literary skills, such as teaching, writing, editing, publishing, media, communications, and cultural industries. PSO 5: Cultivate a passion for lifelong learning and intellectual curiosity, fostering a commitment to ongoing personal and professional development.
Course Objective	1: To hone the employability related communication Skills of the students. 2: To assist students in becoming well versed, responsible, creative communicators. 3: To promote theoretical understanding and personal practice of effective and ethical human communication through LSRW method.



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Course Outcomes	<p>After completing the course, the students would be able to:</p> <p>CO1: acquire knowledge; develop skills and judgment around human communication that facilitate their ability to work collaboratively with others.</p> <p>CO2: understand and practice different techniques of communications.</p> <p>CO3: would understand the importance of effective communication personally and professionally.</p>					
Mapping between COs with PSOs		PSO1	PSO2	PSO3	PSO4	PSO5
	CO1	√	√	√		
	CO2	√	√	√		
	CO3			√	√	√
Pre-requisite	Acquaintance with basic grammar and language skills					
Course Content	<p>TEXTBOOK: <i>Communication Skills in English (OB)</i></p> <p>Unit 1: Enhancing Reading Competencies</p> <p style="text-align: center;">Reading Passages : 1 to 6</p> <p>Unit 2: Advanced Oral Communication Skills</p> <p style="text-align: center;">Formal Presentations, Group Discussion</p> <p>Unit 3: Advanced Writing Skills</p> <p style="text-align: center;">Report Writing ,SOP Writing</p> <p>*Personal Essay, Memoir, Short Speech, Story Writing, Dialogue Writing, Group Discussions may be used for Home Assignments and Class Assignments.</p>					
Reference Books	<p>1. <i>Communication Skills</i> by Sanjay Kumar and Pushp Lata (Oxford)</p> <p>2. <i>Communication Skills for Professionals</i> by Nira Konar (PHI)</p> <p>3. <i>Crucial Communication Skills</i> for Everyday by Gerard Shaw (Communication Excellence)</p> <p>4. <i>Spoken English Part I & II</i> by Kamlesh Sadanand & Susheela Punitha (OB)</p>					
Teaching Methodology	Class work, Discussion, Self-Study, Assignment, Homework, Activity, Self- Assessment etc.					



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Evaluation Method	This course has 02 credits during the semester. The internal evaluation will be out of 25 marks, based on Unit Test marks, class and home assignments and attendance marks; while the external evaluation will be out of 25 marks at the university examination.
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Distribution of Marks for the Final Examination as per NEP SOP

Q 1. One Passage for Comprehension (10/12) (From the Passages prescribed)	10 Marks
Q 2. A. Presentation OR Group Discussion (1/2)	08 Marks
B. Report Writing OR SOP Writing (1/2)	07 Marks

Total: 25 Marks