



SARVAJANIK EDUCATION SOCIETY

P. T. SARVAJANIK COLLEGE OF SCIENCE

NAAC ACCREDITED 'A' (3.03 CGPA)
COLLEGE WITH POTENTIAL FOR EXCELLENCE

No. :
Dear Sir / Madam,

Date : 17-07-2021

A meeting of the members of the **Internal Quality Assurance Cell (IQAC)** of **P T Sarvajani College of Science** has been scheduled to discuss matters as per the agenda attached.

The meeting details are as follows:

Date and Time: 22nd July, 2021 at 3:30 pm

Venue : Principal's office

Kindly make it convenient to attend the same. We will be delighted to have valuable inputs from you to enhance and strengthen the quality-oriented policies of the institute.

With regards,

Kileen Mahajan

IQAC Co-ordinator

Encl: IQAC meeting agenda

Members:



Sr. No.	Name	
1	Dr. Pruthul Desai	Chairperson
2	Prof. Kileen J. Mahajan	Co-ordinator
3	Dr. M. B. Mahida	Member
4	Prof. S. A. Sutar	Member
5	Dr. K. J. Chauhan	Member
6	Prof. Priti S. Singaraju	Member
7	Dr. S. P. Vora	Member
8	Dr. Jayaben M. Patel	Member
9	Dr. Anjali V. Varshney	Member
10	Dr. Dhiraj B. Shah	Member
11	Shri Sunil Jain	Member
12	Shri Ashish Vakil	Member
13	Shri Keyur Patel	Member
14	Shri Ketan Desai	Member
15	Mr. Jay Sevalia	Member
16	Ms. Shruti Tiwari	Member

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1. Meeting Details

Meeting Name:	IQAC Affairs		
Date of Meeting:	22-07-2021	Time:	3:30 pm
Meeting Facilitator:	Prof. Kileen Mahajan	Location:	Principal's office

2. Attendees

Name	Department/Division	E-mail	Phone
As per attached list			

3. Meeting Agenda

Topic	Owner	Time
Welcome address	Dr. Pruthul Desai	
Discussion regarding Dr. JayshriChaudhari's Appraisal score	Prof. Kileen Mahajan	
Discussion regarding Dr. Nisha Patel's Appraisal score	Prof. Kileen Mahajan	
Any other proposal from the chair	Dr. Pruthul Desai	





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Minutes of the meeting:

1. In the welcome address, Prin. Pruthul Desai, welcomed everyone present in the meeting and introduced the new members to the committee. He then asked the IQAC Coordinator to proceed further as per the agenda.
2. The minutes of the previous IQAC meeting were proposed by the IQAC Coordinator and were passed unanimously.
3. The next item in the agenda was to discuss the self-appraisal scores of Dr. Jayshri Chaudhari and Dr. Nisha Patel. They were discussed and found to be appropriate. So the files were approved and were signed by the authorities.
4. SSIP received a grant worth Rs. 1.25 lac from the Government of Gujarat. Prof. Kileen Mahajan, being the SSIP Coordinator gave details of the purposes where this grant could be utilized. The IQAC permitted the SSIP cell to go ahead with the proposals of the students, received under this head.
5. Looking at the potential and the nature of one of the proposals, it was decided to file a patent once the work is completed successfully.
6. Then, the IQAC Coordinator invited proposal from the chair.
7. Prin. Pruthul Desai proposed that the Institute would apply for GSIRF and accordingly the necessary data should be collected in time.
8. The preparation of data collection for the SSR of the third cycle of NAAC accreditation would be geared up so that the Institute can approach NAAC for the reaccreditation.
9. Prin. Pruthul Desai proposed to sign MoUs with various academia and industries in the benefit of the students and suggestions were invited from the committee members. The committee members suggested names of some of the industries and academic institutes with which we can have MoUs. The suggestions were noted for further action.
10. Prin. Pruthul Desai also proposed to initiate University Recognized Certificate Courses in different fields. The committee members gave their suggestions which will not only enhance the certain skills of the students, but also will fetch them two extra credits which can be added to the credit score. One of them was on "Arduino Programming and Interfacing".
11. In the end, everyone wished for a successful and eventful academic year 2021-22.



Prof. Kileen Mahajan

(IQAC Coordinator)