



SARVAJANIK EDUCATION SOCIETY

P. T. SARVAJANIK COLLEGE OF SCIENCE

NAAC ACCREDITED 'A' (3.03 CGPA)

COLLEGE WITH POTENTIAL FOR EXCELLENCE

No. : 475/2020-21

Date : 25-01-2021

Dear Sir / Madam,

A meeting of the members of the **Internal Quality Assurance Cell (IQAC)** of **P T Sarvajani College of Science** has been scheduled to discuss matters as per the agenda attached.

The meeting details are as follows:

Date and Time: 1st February, 2021, 3:30 pm

Venue : Principal's office

Kindly make it convenient to attend the same. We will be delighted to have valuable inputs from you to enhance and strengthen the quality-oriented policies of the institute.

With regards,


Kileen Mahajan

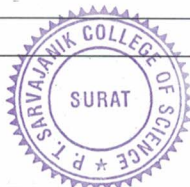
IQAC Co-ordinator

Encl: IQAC meeting agenda

Members:


Principal
P. T. Sarvajani College of Science
Surat

Sr. No.	Name	
1	Dr. Pruthul Desai	Chairperson
2	Prof. Kileen J. Mahajan	Co-ordinator
3	Dr. M. B. Mahida	Member
4	Prof. S. A. Sutar	Member
5	Dr. K. J. Chauhan	Member
6	Prof. Priti S. Singaraju	Member
7	Dr. S. P. Vora	Member
8	Dr. Jayaben M. Patel	Member
9	Dr. Anjali V. Varshney	Member
10	Dr. Dhiraj B. Shah	Member
11	Shri Sunil Jain	Member
12	Shri Ashish Vakil	Member
13	Shri Keyur Patel	Member
14	Shri Ketan Desai	Member
15	Mr. Jay Sevalia	Member
16	Ms. Shruti Tiwari	Member



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1. Meeting Details

Meeting Name:	IQAC		
Date of Meeting:	01-02-2021	Time:	3:30 pm
Meeting Facilitator:	Prof. Kileen Mahajan	Location:	Principal's office

2. Attendees

Name	Department/Division	E-mail	Phone
As per attached list			

3. Meeting Agenda

Topic	Owner	Time
Welcoming of the new members of the IQAC	Dr. Pruthul Desai	
Discussion of Consultancy rules and their approval	Prof. Kileen Mahajan	
Discussion regarding data collation for Autonomous status for PTSCS	Dr. Pruthul Desai	
Discussion regarding data collation for GSIRF and NIRF	Dr. Sambhav Vora	
Student participation in SSIP	Prof. Kileen Mahajan	
Quality Initiatives for the year ahead	Dr. Pruthul Desai	
Any other proposal from the chair	Dr. Pruthul Desai	



P T Sarvajanik College of Science

Surat

IQAC

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Venue : Principal's office

Members:

Sr.No.	Name	Designation
1	Dr. Pruthul Desai	Chairperson
2	Prof. Kileen J. Mahajan	Co-ordinator
3	Dr. M. B. Mahida	Member
4	Prof. S. A. Sutar	Member
5	Dr. K. J. Chauhan	Member
6	Prof. Priti S. Singaraju	Member
7	Dr. S. P. Vora	Member
8	Dr. Jayaben M. Patel	Member
9	Dr. Anjali V. Varshney	Member
10	Dr. Dhiraj B. Shah	Member
11	Shri Sunil Jain	Member
12	Shri Ashish Vakil	Member
13	Shri Keyur Patel	Member
14	Shri Ketan Desai	Member
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16	Ms. Shruti Tiwari	Member



Prof. Kileen Mahajan
IQAC Co-ordinator



Principal
P. T. Sarvajanik College of Science
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Minutes of the IQAC meeting dated 01-02-2021

A meeting of the IQAC members was held on 1st February, 2021 at 3:30 pm in the Principals office. The meeting was chaired by the Principal, Dr. Pruthul Desai and co-ordinated by Prof. Kileen Mahajan.

The minutes of the meeting are as follows:

1. The New Education Policy highlights were given by the Principal and it was decided that efforts be made at departmental level for smooth transition to the NEP as and when it was implemented.
2. In continuation of the above point it was also discussed to look into the possibility of starting skill based short term courses or certificate courses.
3. It was resolved to make industrial visits a regular event. The representatives of the Alumni and the industry also assured to use their influence to help more in this matter.
4. It was also resolved that the feedback mechanism be strengthened and efforts be made to obtain feedback from stakeholders regularly.
5. The consultancy rules were placed before the committee and suggestions were invited.
6. The Principal explained the requirements of the data collection for the process of applying for the autonomous status. It was resolved to speed up the process and accomplish the task at the earliest.
7. Dr. Sambhav Vora outlined the process of data collation for GSIRF and NIRF. It was resolved to apply for both the ranking frameworks as this would help the institute know where it stood vis a vis various aspects and criterion of the ranking mechanism. This would be a sort of opportunity, besides NAAC accreditation process, for a SWOC of the institute.
8. Prof. Kileen Mahajan informed the members about the Student Startup and Innovation Policy (SSIP) of the Education Department, Government of Gujarat. A grant of Rs. 5,00,00.00 had been approved for setting up an innovation centre under SSIP in the institute and providing funds for Proof of Concept (PoC) / prototyping to the students. It was decided to encourage the students to come up with innovative ideas take part in SSIP activities.
9. A matter was taken up from the chair regarding the handling of a visually impaired student – Vighnesh Pathak. It was a challenge for the institute and efforts were necessary to teach Physics theory as well as practical to him. Since it was a classic case of inclusive education it was decided to collaborate with XRCVC - Xavier's Resource Centre for the Visually Challenged, Mumbai. The XRCVC has been actively working on research and implementation of Inclusive Education Models specifically for the Indian Context. It has built models that can be easily replicated and scaled and resources that could benefit other organisations, practitioners and persons with disabilities themselves. Thus it was resolved to setup an inclusion centre with inputs from XRCVC for inclusion system, process and facilities to provide STEM education and diverse options for students with blindness and low vision.





Sarvajanik Education Society
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10. It was resolved that the activities like organizing educational tours, sky gazing etc. should be continued.
11. It was resolved to continue with the Nobel lecture series and also look into the aspects of holding the invited talks. It was decided to hold them online if the pandemic conditions worsened and institutes again resorted to work from home status.
12. The pandemic had affected people from all walks of life. The students were the most affected. It was decided to treat students with compassion and request the staff members to put in extra efforts to identify students with special needs.

Prof. Kileen Mahajan
IQAC Coordinator



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