



SARVAJANIK EDUCATION SOCIETY

# P. T. SARVAJANIK COLLEGE OF SCIENCE

NAAC ACCREDITED 'A' ( 3.03 CGPA )

COLLEGE WITH POTENTIAL FOR EXCELLENCE

No. : 409/2022-23

Date : 13/09/2022

Dear Sir / Madam,

A meeting of the members of the **Internal Quality Assurance Cell (IQAC)** of **P T Sarvajani College of Science** has been scheduled to discuss matters as per the agenda attached.

The meeting details are as follows:

Date and Time: 15<sup>th</sup> September, 2022, 3:00 pm

Venue : Principal's office

Kindly make it convenient to attend the same. We will be delighted to have valuable inputs from you to enhance and strengthen the quality-oriented policies of the institute.

With regards,

  
Kileen Mahajan

IQAC Co-ordinator

Encl: IQAC meeting agenda



Members:

Sr. No.	Name	
1	Dr. Pruthul Desai	Chairperson
2	Prof. Kileen J. Mahajan	Co-ordinator
3	Dr. M. B. Mahida	Member
4	Prof. S. A. Sutar	Member
5	Dr. K. J. Chauhan	Member
6	Prof. Priti S. Singaraju	Member
7	Dr. S. P. Vora	Member
8	Dr. Jayaben M. Patel	Member
9	Dr. Anjali V. Varshney	Member
10	Dr. Dhiraj B. Shah	Member
11	Shri Mayank Trivedi	Member
12	Shri Arvind Kagalwala	Member
13	Shri Keyur Patel	Member
14	Shri Ketan Desai	Member
15	Mr. Jay Sevalia	Member
16	Mr. Jaynit Popat	Member

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## 1. Meeting Details

Meeting Name:	IQAC		
Date of Meeting:	15-09-2022	Time:	3:00 pm
Meeting Facilitator:	Prof. Kileen Mahajan	Location:	Principal's office

## 2. Attendees

Name	Department/Division	E-mail	Phone
As per attached list			

## 3. Meeting Agenda

Topic	Owner	Time
Welcoming of the new members of the IQAC	Dr. Pruthul Desai	
Continuation of student centric policies	Prof. Kileen Mahajan	
Discussion regarding NAAC visit and preparations thereof	Dr. Sambhav Vora	
Discussion about the project received under Oceansat – III from SAC, ISRO of Dr. Dhiraj Shah	Dr. Dhiraj Shah	
Request staff to prepare for CAS	Prof. Kileen Mahajan	
Quality Initiatives for the year ahead	Dr. Pruthul Desai	
Any other proposal from the chair	Dr. Pruthul Desai	





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No. :

Date : 15/9/2022

## Minutes of the IQAC meeting dated 15-09-2022

A meeting of the IQAC members was held on 15<sup>th</sup> September 2022 at 3:30 pm in the Principals office. The meeting was chaired by the Principal, Dr. Pruthul Desai and co-ordinated by Prof. Kileen Mahajan.

The minutes of the meeting are as follows:

1. The Principal welcomed the new members of the committee and an overview of the purpose and working of the IQAC was explained by the Principal.
2. It was resolved to make industrial visits a regular event. The representatives of the Alumni and the industry also assured to use their influence to help more in this matter.
3. A detailed discussion ensued on the topic of the requirement of the industry and suitability of students for the same. It was thus decided to look into the possibility of introducing (paid) internship like training in the industry for students from first year of the B.Sc. course. This would expose students to the industrial environment and have hands on training in real research environment. This would ensure that students develop research oriented thinking in their early years of education.
4. It was also resolved that the feedback mechanism be strengthened and efforts be made to obtain feedback from stakeholders regularly.
5. The Institute has started offering certificate courses in various subjects. The skill based Arduino course in Programming and Interfacing was highlighted by Prof. Kileen Mahajan and the positive response by way of wait listed candidates was also discussed.
6. Taking into consideration the above skill based course, it was decided that the Alumni Association and industry would come up with the real world requirement and courses would be designed as per the demand.
7. The industry often updates their instruments and the working old instruments are often left idle. It was decided that the industries would be requested to donate the same to the institute so that the students would be able to use them and develop a practical hands on oriented skill set.
8. Dr. Sambhav Vora outlined the process of data collation for GSIRF and NIRF. It was resolved to apply for both the ranking frameworks as this would help the institute know where it stood vis a vis various aspects and criterion of the ranking mechanism. This would be a sort of opportunity, besides NAAC accreditation process, for a SWOC of the institute.
9. Prof. Kileen Mahajan informed the members about the Student Startup and Innovation Policy (SSIP) of the Education Department, Government of Gujarat. The Institute had participated in the SSIP 1.0 phase and a grant of Rs. 5,00,00.00 had been approved for setting up an innovation centre under SSIP in the institute and providing funds for Proof of Concept (PoC) / prototyping to the students. Two proof of concept projects had been

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taken up by the students and the work led to filing of patents under the Indian IPR act. It was decided to encourage the students to come up with innovative ideas, take part in SSIP activities and also to apply for the SSIP 2.0 phase with a higher budget.

10. Since the Institute was now in the fully offline state it was resolved to start activities that had been postponed and it was also resolved that the activities like organizing educational tours, sky gazing etc. should be continued.
11. It was resolved to continue with the Nobel lecture series and also look into the aspects of holding the invited talks.



Prof. Kileen Mahajan  
IQAC Coordinator