



SARVAJANIK EDUCATION SOCIETY

P T SARVAJANIK COLLEGE OF SCIENCE

NAAC ACCREDITED 'A' (3.03 CGPA)

COLLEGE WITH POTENTIAL FOR EXCELLENCE

No.:

Date: 11/06/2018

The first meeting of IQAC committee members for the academic year 2018-19 is scheduled on 13/06/2018 at 03:00 pm in the Principal's office. The agenda for the meeting are:

1. Principal's address.
2. Any other matter proposed from the chair.

I request all the members to make it convenient to remain present in the meeting.

Sincerely yours


(IQAC coordinator)

Sign:

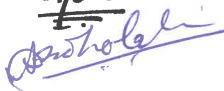
Prin. Pruthul Desai



Prof. Viresh Thakkar



Dr. A. H. Dholakia



Dr. M. B. Mahida



Prof. S. A. Sutar



Dr. K. J. Chauhan



Dr. Anjali Varshney



Prof. Pritiben Singaraju



Dr. J. M. Desai



Dr. S. P. Vora



Minutes of the IQAC meeting, 2018-19

Date: 14/06/18


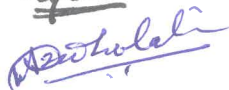



A meeting of the IQAC committee members was held on 13/06/2018 at 03:00 pm in the Principal's office. The meeting was presided over by the IQAC chairperson; Prin. Pruthul Desai and the matter of agenda was discussed in depth. The following members remained present.






The minutes of the meeting are:

1. The meeting started with the Principal's address. He acknowledged the efforts put in by the members for their support in the previous year and expected the same for the coming year. He briefed the role and importance of the IQAC, particularly for the new members.
2. A new syllabus in the subject of Physics for M. Sc. Sem I and Sem II has been designed by the Board of Studies (Physics) of VNSGU to be implemented from 2018-19. The principal urged The Head, Department of Physics to convene a departmental meeting to discuss the matter and assign the papers to the faculties as per their fields of specialization and also form a modality to implement it in the best possible way with proper time framing.
3. The principal also instructed to the heads of the other departments to convene Departmental meetings, discuss the academic calendar provided by the VNSGU and plan departmental activities accordingly. He also informed them to invite suggestions from the faculties about what new activities can be done for the students.
4. The members were further instructed to enter Student's attendance online in the software of the college. Student's Assessment through test/assignment/presentation to be completed by 25th October during the odd semesters and by 15th March during the even semesters. Remedial classes to be scheduled by all the departments with proper notification to the students and the office. These classes would be organized based on the assessment of student's performance in their previous semesters.
5. To strengthen college's Alumni association, the Chairperson suggested that every department should invite and engage some alumni to interact with the current batch of the students.
6. He urged to work on activation of mentors for the students and their reporting by the departments to IQAC.
7. Cultural diversity, one of our unique features, should be highlighted through diversified academic and cultural programs. It was contended that it brings more participation of the students of the college.
8. Modalities of maintaining data for easy access, retrieval and subsequent analysis were discussed. In this, the role of college software was reiterated.

9. It was affirmed by him to have timely, efficient and progressive performance of academic, administrative and financial tasks and simultaneously have proper documentation of the various programmes/activities leading to quality improvement.
10. Participation of faculties in workshops/seminars/conferences and that of students in symposia/competitions/interactive sessions etc to continue among all departments.
11. The meeting concluded with positive environment with support from all the fraternities.

Prof. Viresh Thakkar
(IQAC coordinator)

Prin. Pruthul Desai 
Dr. A. H. Dholakia 
Prof. S. A. Sutar 
Dr. Anjali Varshney 
Prof. Pritiben Singaraju 

Prof. Viresh Thakkar 
Dr. M. B. Mahida 
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No. :

Date : 8/08/2018

The meeting of IQAC committee members is scheduled on 11/08/2018 at 04:30 pm in the Principal's office to discuss the matter of the following agenda:

1. To resume clubs' activities.
2. To discuss the internal evaluation method and the related matter.
3. To decide the dates of internal examination.

I request all the members to make it convenient to remain present in the meeting.

Sincerely yours


(IQAC coordinator)

Sign:

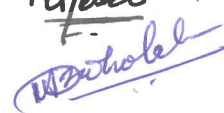
Prin. Pruthul Desai



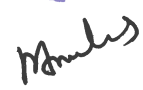
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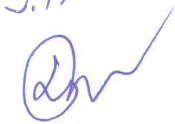
Dr. J. M. Desai



Prof. Pritiben Singaraju



Dr. S. P. Vora



Minutes of the IQAC meeting, 2018-19


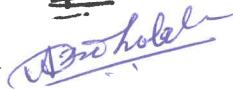



Date: 11/08/18






The meeting of IQAC committee members was held on 11/08/2018 at 04:30 pm in the Principal's office. In this meeting the committee members had a good discussion on various points of the agenda and the following members remained present.

The minutes of the meeting are:

1. Various clubs, such as Mathematics Club, Physics Club, Chemistry Club and Eco Club are functioning in the college for quite some time now. It was decided to announce about them in the classes, narrating the importance of these Clubs and how these Clubs help build their career and can become helpful in their overall development. It was also resolved to start filling the membership forms of these clubs. Then various activities under the banners of these clubs can be initiated.
2. There was a healthy discussion on the internal evaluation method and it was resolved to take one internal test during the last week of September and the first week of October, 2018.
3. An examination committee was formed. The members are: Prin. Pruthul Desai (Chairman), Dr. Arun Dholakia, Dr. Mahendrasinh Mahida, Prof. Sadanand Sutar, Dr. Khagen Chauhan, Dr. Anjali Varshney, Dr. Jatinbhai Desai and Dr. Sambhav Vora.
4. It was decided that the assignments would be collected by the faculties during their respective classes.

Prof. Viresh Thakkar
(IQAC coordinator)

Prin. Pruthul Desai 
Dr. A. H. Dholakia 
Prof. S. A. Sutar 
Dr. Anjali Varshney 
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No. :

Date : 1/12/2018

The meeting of IQAC committee members is scheduled on 03/12/2018 at 04:30 pm in the Principal's office to discuss the matter of the following agenda:

1. To discuss the academic matters of the second term.
2. To invite speakers to deliver talks under "Nobel Lecture Series" program.
3. To discuss on internal evaluation method and the related matter.
4. To decide the dates of internal examination.

I request all the members to make it convenient to remain present in the meeting.

Sincerely yours


(IQAC coordinator)

Sign:

Prin. Pruthul Desai



Prof. Viresh Thakkar



Dr. A. H. Dholakia



Dr. M. B. Mahida



Prof. S. A. Sutar



Dr. K. J. Chauhan



Dr. Anjali Varshney



Dr. J. M. Desai



Prof. Pritiben Singaraju



Dr. S. P. Vora



Minutes of the IQAC meeting, 2018-19

Date: 03/12/18

The meeting of IQAC committee members was held on 03/12/2018 at 03:00 pm in the Principal's office. The meeting was presided over by the IQAC chairperson; Prin. Pruthul Desai and the matter of agenda were discussed in depth. The following members remained present.

The minutes of the meeting are:

1. As the university exams of the odd semesters are about to be over, the academic plan for the new semester was finalized.
2. Our college has a unique feature, namely, the "Nobel Lecture Series" in which we invite prominent speakers from the institutes of national repute to deliver talks on the Nobel Prize in the fields of sciences. It was decided to continue the same this year also and invite speakers of the relevant fields who can deliver talks on Nobel Prize.
3. It is decided that the internal examinations will be conducted as per VNSGU rules.
4. It was also decided that the assignments will be collected by the faculties in their respective classes.
5. It was resolved to conduct the internal test during the last week of February, 2019.


Prof. Viresh Thakkar
(IQAC coordinator)

Prin. Pruthul Desai

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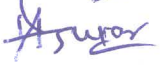


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No.:

Date: 20/03/2019

The meeting of IQAC committee members is scheduled on 23/03/2019 at 03:30 pm in the Principal's office to discuss on the following agenda:

1. To discuss academic plan for the coming year.
2. To discuss any other matter proposed from the chair.

I request all the members to make it convenient to remain present in the meeting.

Sincerely yours


(IQAC coordinator)

Sign:

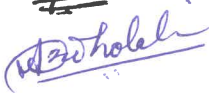
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Dr. J. M. Desai



Prof. Pritiben Singaraju



Dr. S. P. Vora



Minutes of the IQAC meeting, 2018-19

Date: 23/03/19

The meeting of IQAC committee members was held on 23/03/2019 at 03:00 pm in the Principal's office. The meeting was presided over by the IQAC chairperson; Prin. Pruthul Desai and the matter of agenda was discussed in depth.

The minutes of the meeting are:

1. The new syllabi for many of the subjects have been designed by the concerned Boards of Studies of the university and are to be implemented in the next academic year. So it was decided to meet in the beginning of the next year to discuss about this matter once they are approved by various bodies of the university.
2. The IQAC Coordinator thanked all the members for their consistent support throughout the year. It was because of the team work that it was possible to implement all the resolutions of IQAC successfully.

Prof. Viresh Thakkar
(IQAC coordinator)

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Date :

Action Taken Report of the IQAC meeting, 2018-19

As per the suggestions of IQAC regarding the activities to be carried out during the year 2018-19, the following actions have been taken.

1. Head of all the departments convened their departmental meetings to discuss the curriculum to be taught and assigned papers to the faculties as per their fields of specialization and also formed a modality to implement it in the best possible way with proper time framing. The faculty were informed about the academic calendar prepared by VNSGU so that they can plan out the proceedings for the semesters.
2. The Student's attendance were entered online in the software of the college.
3. Remedial classes were conducted for the needy students by all the departments.
4. Some cultural diversities were conducted and students participated in an enthusiastic manner. They also represented our college in such activities organized by other institutes as well.
5. The faculty participated in workshops/seminars/conferences.
6. Students participated in competitions and interactive sessions at various levels and platforms.
7. Different clubs existing in the college provided platforms to the students to explore their talents in respective fields.
8. We continued with our unique tradition of having "Nobel Lecture Series" and arranged lectures in all three subjects, Physics, Chemistry and Medicine.


Principal

(Dr. Pruthul Desai)

Principal
P. T. Sarvajani College of Science.
Surat.

Jawaharlal Nehru Marg, Athwalines, Surat.-395 001.

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